



Welcome – Armando Miranda Jr.

Prayer – Gene Clapp

PA 2017.01 Prior Minutes

Voted: Accept the minutes from the February 2016 meeting.

PI #17.01 Honors Task Force Report

Mark O’Ffill and Jaceil Pagán reported. See attached report.

PA 2017.02 Honors

Voted: To receive the report and to recommend to the executive committee the adoption of these new Honors including the requirements and patch designs.

Y&YAExA 2017.11 Voted to approve.

PI #17.02 Resource Task Force Report

Glen Milam reported.

AYMT Certifications

Five certifications are currently being piloted. They will respond back in June.

- Area Coordinator
- Speciality/Event Coordinator
- Secretary/Treasurer
- Camping Leader
- Drill Instructor

Development of additional certifications has been placed on hold, so that resources can be focused on providing additional supporting resources for the currently approved certifications.

The next deeper level of resources will be an outline for each seminar that includes

- Core sources (reference to Staff Manual and other printed documents)
- Target audience
- Purpose & Goal
- Ideas for activities
- Outside resources
- Required teaching points

Minutes 1.10.17

NAD Pathfinder Advisory

Tucson, AZ

3:00-4:30 PM

Officers

Chair - Armando Miranda - NAD
Recording Secretary - Glen Milam
– NAD
Ex-officio - Tejel, Jonatan – GC
Ex-officio - Wood, Tracy – NAD

Attendees

Betlinski, Carolyn
Boismier, Marilyn
Brower, Richie
Carmichael, Gregory
Chavez, Eric
Clapp, Gene
Clapp, Lloyd
Floyd, Tim
Forbes, Brad
Geli, Tami
Gomez, Ada
Grenger, Bradley
Gutierrez, Daniel
Gutierrez, Yissury
Harrington, William
Harris, Craig
Henriquez, Jenny
Henriquez, Manuel
Hernandez, Andrew
Hernandez, Lily
Hill, Chris
Hill, Don
Hill, Randy
Howard, Kathy
Hoyt, Jasmin
Knight, Stanley
Martin, Edwin
Martinez, Mercy
Marton, Edward
Morgan, Velma
Nelson, Lonny

List continues on the next page.

Notice, Lyle
 O'Fill, Sherilyn
 Osman, Nestor
 Pagán, Jaceil
 Park, Apple
 Plata, Arnold
 Plata, Dixie
 Preston, David
 Preston, Judy
 Rachael
 Racobs, Frances
 Recalde, Loewen
 Reeve, Derrel
 Reynolds, Ann
 Rinza, Desiree
 Rogers, Ken
 Sager, Denison
 Scribner
 Stevens, Jeff
 Thomas, Jim
 Villarreal, Norma
 Wall, Sandra
 Whitlow, Dan
 Wines, Jeff
 Wong, Bob
 Wood, Mike

Pathfinder App

Screen shots were presented of the first of a number of Apps for Pathfinders. The first app in development is a Bible Study game that ties to the Pathfinder Pledge, Law, Song, etc.



PA 2017.03 Resources

Voted: To receive the report.

PI #17.03 PBA Task Force Report

Gene Clapp reported.

We need each Conference to collect number of Pathfinders who participate at the beginning, Area/District Level testing. Immediately after your testing please send these numbers to me at gene@geneclapp.com

The date of the Division Testing is April 21-22, 2017. The location will be in the Chicago area. Our venue in Grand Rapids fell through.

For the Sabbath meal, each club may bring their own or purchase from the New Life Church in advance.

The 2018 PBE study book is Daniel. The NAD event will be in the Southern Union. We should have a City/venue selected by the April 2017 Division testing date.

PA 2017.04 Resources

Voted: To receive the report.

NAD AY Honors Focus Group Report

Tucson, AZ • January 7-9, 2017

Members Present

Mark O'Ffill, Chairman
Jaceil Pagán, Recording Secretary
Carolyn Betlinski (North Pacific Union/Oregon)
Marilyn Boismier (Southwest Union/Texas)
Gregory Carmichael (Atlantic Union/Northeastern)
Jeffrey Cooley (Columbia Union/Potomac)
Craig Harris (Lake Union/Michigan)
Apple Park (Southwest Union/Oklahoma)
Arnold Plata (North Pacific Union/Oregon)
Dixie Plata (AYM Museum)
Derral Reeve (Southwest Union/Texico)
Jim Thomas (Wiki Answer Book)
Dan Whitlow (Atlantic Union/New York)
Bob Wong (Pacific Union/Southern California)

Members Absent

James Black (NAD Youth Director)
Brad Forbes (Advent.Source)
Brad Gienger (? / ?)
Bob Holbrook (Mid-America / Oklahoma)
Armando Miranda Jr. (NAD Pathfinder Director)
Glen Milam (NAD Pathfinder Coordinator)
Jonatan Tejel (World Pathfinder Director)

HTFR 17.1 Patriarchs of the Bible

Skill Level: 1

Category: Spiritual Growth, Outreach & Heritage

Conference: Roger Wade, Northeastern

Patch: Three patriarchs speaking with each other

Recommended: To approve honor.

HTFR 17.2 Prophets & Prophecy and Advanced

Skill Level: 2 & 3

Category: Spiritual Growth, Outreach & Heritage

Conference: Roger Wade, Northeastern

Patch: The statue from Nebuchadnezzar's dream

Recommended: To approve honor.

HTFR 17.3 Kings of Israel

Skill Level: 1

Category: Spiritual Growth, Outreach & Heritage

Conference: Roger Wade, Northeastern

Patch: Crown

Recommended: To approve honor.

HTFR 17.4 Hymns

Skill Level: 1

Category: Spiritual Growth, Outreach & Heritage

Conference: Craig Harris, Michigan & Jennifer Pomales, Ohio

Patch: Open hymnal with pen writing musical notes

Recommended: To approve honor.

PI #17.04 Items from NAD office

Tracy Wood reported that there is a link to the Vimeo channel that contains all the TLT promotional videos at www.pathfindersonline.org/tlt-ministry.

Armando Miranda Jr. reported that the division will be making a large collection of high resolution, professionally shot stock photography of Pathfinders available to the network very soon. There are over 5000 pictures in the collection at this time.



A joint information session was held on Sunday night, January 8, from 9:00-11:00 pm where reports were shared that related to all ministries of NAD Youth and Young Adult. Those relating to all ministires or Pathfinders in specific are recorded here.

PI #17.05 Report from the General Conference

Jonatan Tejel reported on decisions made at the World Youth Director Advisory held Feb. 28-March 4, 2016 at Mt. Aetna Retreat Center.

Pathfinder Curriulum Revisions

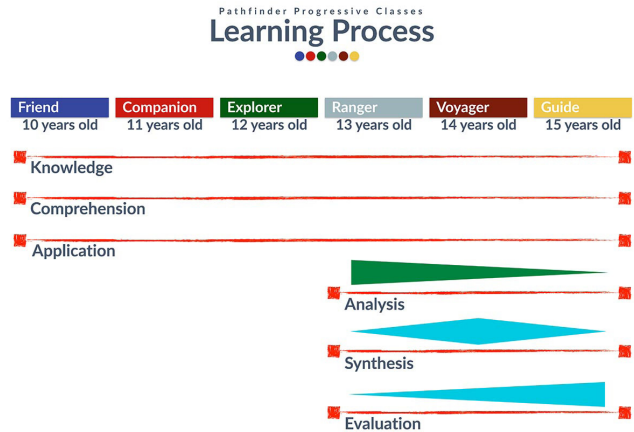
Listen, people of [Hear, O] Israel! The Lord our God is the only [or one] Lord. Love the Lord your God with all your heart, all your soul, and all your strength. Always remember [keep in your heart] these commands I give you today. Teach [Recite; Repeat] them to your children, and talk about them when you sit at home and walk along the road, when you lie down and when you get up. Write them down and tie [Bind] them to your hands as a sign. Tie them on your forehead [between your eyes] to remind you [as an emblem/headband/frontlet], and write them on your doors [the lintels/doorposts of your house] and gates. —DEUTERONOMY 6:4-9.

Bloom’s taxonomy is a set of three hierarchical models used to classify educational learning objectives into levels of complexity and mastery. The three lists cover the learning objectives in cognitive, affective and sensory domains. In the near future the GC will be reviewing the Pathfinder classwork (Investiture Achievement in NAD) and make adjustments in the requirements to bring them into line with Bloom’s taxonomy. Pathfinders have typically been strong in step one but not in the other steps.

Learning process in six steps

- 1. Knowledge** - Select, List, Name, Define, Describe, Memorize, Label, Identify, Locate, Recite, State, Recognize
- 2. Comprehension** - Match, Restate, Paraphrase, Rewrite, Give Examples, Express, Illustrate, Explain, Defend, Distinguish, Summarize, Interrelate, Interpret, Extend
- 3. Application** - Organize, Generalize, Dramatize, Prepare, Produce, Choose, Sketch, Apply, Solve, Draw, Show, Paint
- 4. Analysis** - Compare, Analyze, Classify, Point out, Distinguish, Categorize, Differentiate, Subdivide, Infer, Survey, Select, Prioritize

- 5. Synthesis** - Compose, Originate, Hypothesize, Develop, Design, Combine, Construct, Produce, Plan, Create, Invent, Organize
- 6. Evaluation** - Judge, Relate, Weight, Criticize, Support, Evaluate, Consider, Critique, Recommend, Summarize, Appraise, Compare



Two New Honor Collections

To strengthen the spiritual component of all of the classes two new series of honors are being introduced. Each series has an honor for each specific class/level.



Shoulder Cord Colors for Club Ministries

- GC - Gold (yellow)
- Division - Gold (yellow)
- Union - Red
- Conference/Mission - Blue
- Area Coordinator - White
- Adventurer Local Club Director - Burgundy/White (Based on the Adventurer flag base colors)
- Pathfinder Local Club Director - Blue/White

PI #17.06 Union Reports

Southwestern - Introduced states and directors, Young adults doing more Compassion activities. 5000 at camporee.

Lake – Each conference has empowered a local pastor or lay person to be in charge of Public Campus ministry in their conference. 3500 at camporee.

Southern – 8 conferences – Growing life long disciples is the philosophy of youth ministry. 6000 at camporee. Starting a Young Adult focus group for the union.

Mid America – Introduced youth directors and Pathfinder Directors. “Give them the keys” money from NAD was used to witness via youth.

Columbia – 3000 at camporee, over double what was planned on. Union wide Young Adult team focused on training young adults to lead their own local ministries. It's called “Rise UP.”

Pacific - Focus on mentoring. Camporee coming in Oct. 2017.

Canada - Introduced staff. JCI in Ontario in 2018.

North Pacific – Alphonso McCarthy was not brought back at the union. Introduced new directors. Union camporee will be in Sept. 2017. Annual Coordinators Conventions are connected to the rotating location of the Union PBE.

Atlantic – 160 leaders attended a youth ministries convention. *Share your gift, change the world* is the theme.

PI #17.07 AdventSource Report

Brad Forbes reported: Come visit us at our booth!

PI #17.08 Verified Volunteers

Elden Ramirez reported that *Verified Volunteers* is replacing *Shield the Vulnerable* as the NAD contracted background checker.

Additional points:

- If volunteers are current with their background check they do not have to do it again for three years.
- With this system, your background check goes with you if you move to a different conference or union.
- Volunteers may choose to pay for their own background check if they wish to save their conference the expense.
- Direct contact at adventistsupport@verifiedvolunteers.com
- System does not require SS#, so undocumented volunteers can still be checked.
- This system checks nationwide.
- Online training is focused on the ministry you are volunteering with.

PI #17.09 Best Practice When Engaging an Outside Vendor to Your Children & Youth Event

Josue Pierre and Jennifer Woods, from the GC presented the following information.

What is the *NAD Vendor Checklist and Concession Agreement*? (See the document later in the minutes)

- The Checklist is a list that provides minimum information that you should gather from a vendor before letting them onto your site
- The Concession Agreement is a very basic model agreement between your ministry and the vendor with standard protections for your organization
- Prepared by the Office of General Counsel for the G.C. and the NAD in consultation with Risk Management at the request of the Youth Ministries Dept.
- Executed Checklists and Agreements Should be kept with your records for each event.

Why is this important?

- Due Diligence – You want to minimize your liability exposure to ministry leaders, the church, the conference, the union, etc.
- You want to ensure that the parties are on the same page. In a dispute, what's in writing is what usually carries the day.

Key Information in the Vendor Checklist

- Need to know if the vendor has insurance coverage
- Need to know who the vendor will be bringing to your event
- Need to know whether the vendor has proper authorization if selling items containing the church's intellectual property

What's do some of these legal provisions mean?

- Granting a Concession License to the Vendor (Par. 1)
- Code of Conduct (Par. 6)
- Background Checks of Staff (Par. 7)
- Termination Rights (Par. 10)
- Indemnification (Par. 11)
- Proof of Insurance/Waiver (Par. 12)

This agreement is a template, basically a starter document, and that each organization will need to fill in the blank sections and fill in the code of conduct attachment. The office is available to answer any questions that you may have about using the checklist and the agreement.

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PI #17.10 New NAD Youth & Young Adults web site

Armando Miranda Jr reported that the new NAD Youth and Young Adult website has been upgraded to HTML 5 and been redesigned. Websites for Adventurers, Pathfinders and other ministry programs will be upgraded soon. The site is still found at adventistyouthministries.org

Included in the web site is a new page on Child and Youth protection. It can be found at <http://adventistyouthministries.org/child-youth-protection>

PI #17.11 Collaborative funding

Armando Miranda Jr reported on the collaborative funding structure adopted by NAD. If you call the NAD office to ask for funding, they will ask, "How much is the local conference putting in? How about the union?" If they are assisting then the division may consider further assistance.

PI #17.12 JCI 6

Armando Miranda Jr reported that JCI 6 will be held in Toronto, Canada and is tentatively scheduled for March 14-17, 2018.

Vendor Checklist



YOUTH & YOUNG ADULT MINISTRIES
support | mentor | serve

Vendor name _____

Vendor address/contact information

Certificate of Insurance

Adventist Risk Management makes the following recommendation (in line with NAD Working Policy S 60 51): \$3,000,000 limits of general liability insurance is recommended with no less than \$1,000,000 limits required.

The vendor should also have an additional insured endorsement naming the denominational organization (full legal names, and parent organizations full legal names) listed as an additional named insured.

Insurance should be from an insurer rated A class or better from A M Best. Coverage should remain in force for the duration of event.

Items/activities

What types of items will be sold or offered (food; merchandise; other)?

If the vendor is engaging in a high risk activity, the insurance minimums should be higher.

List of the vendor's staff who will be on site at the event (Attach List to checklist)

It would be best for all personnel/volunteers/employees serving at the camporee or other event to have a background check. Ideally this would be performed through the same background screening as other GC/NAD volunteers but at the minimum, required to be checked with no positive result. ...

Whether you want the vendor to sign that all staff will adhere to the Church's standards regarding use of alcohol, drugs, cigarettes, language and dress while on-site

If a food vendor, proof of a food permit (if required) ..

Deposit (if required)

Is the Vendor selling items that include names or logos owned by the Church? (including the name Seventh-day Adventist, Adventist, the logo, Pathfinders, the Pathfinder logo...)

If so does the Vendor have a license from the General Conference Corporation to use the trademarks?

If not, the vendor should be directed to work with the local conference to get a license from the General Conference Corporation (contact Jennifer Gray at grayj@gc.adventist.org for more information).

Event Vendor Concession Agreement



YOUTH & YOUNG ADULT MINISTRIES
support | mentor | serve

This Agreement is entered into this _____ day of _____, _____, by and between the _____
(hereinafter "Host") and

_____ (hereinafter "Vendor").

WHEREAS, Host is sponsoring and hosting an Event known and identified as _____ to occur on _____, at _____; and

WHEREAS, Vendor desires to vend the following items _____ at and during said Event, and

WHEREAS, Vendor has agreed to abide by the terms and provisions herein which is a precondition for receiving a license to vend at and during the Event from the Host.

NOW THEREFORE, in consideration of the mutual promises and representations herein the parties agree as follows:

1. The Host grants to Vendor a concession license at the Event according to the terms of this Agreement. Vendor shall have access to the location agreed upon and selected by the Host no less than _____ hour(s)/day(s) before the Event's commencement for the purpose of setting up Vendor's vending station, goods, and other things necessary and reasonable to vend at the location.
2. Vendor shall not vend any goods or services other than those described herein at and during the Event without the Host's written permission.

3. Vendor shall comply with all applicable laws and regulations. Vendor's vending station shall not exceed the following dimensions:
Height: _____ Length: _____ Width: _____
4. Vendor's staff may announce the availability of the goods to be vended only while they are within the confines of the Vendor's location.
5. Vendor's staff shall be clothed and groomed in a clean, neat fashion, and shall conduct themselves in an orderly fashion and according to the code of conduct attached herein.
6. All Vendor's staff shall undergo a criminal and sex offender background check. Vendor shall certify to Host that all of its staff members at the Event have successfully cleared their background check.
7. Vendors shall have access to the location of the Event for up to _____ hours after the Event's conclusion to dismantle and remove Vendor's station, supplies, and equipment. Vendor shall leave the location clean, clear of trash, and substantially in the same condition it was in before Vendor occupied it.
8. Vendor shall ensure that they have obtained the appropriate license or permission to vend any items that contain protected intellectual property.
9. Host has the right to immediately terminate Vendor's concession license either prior to or during the Event if Vendor is found to be violation of any of the terms of this Agreement.
10. Vendor hereby agrees to indemnify and hold the Host harmless against any damages or claims that may arise in connection with Vendor's presence at the Event and or because of Vendor's activities of any kind.
11. Vendor shall also be required to provide proof of insurance coverage that is acceptable to the Host prior to the Event unless specifically waived in writing by the Host.

This Agreement is entered into on the date written above.

HOST _____

VENDOR _____