



Welcome and Introductions – Armando Miranda Jr.

MGA 2019.1 Prior Minutes

Voted: To receive the minutes from 2018.

MGI #19.01 NAD reports

2019 Union Focus Group Representatives

Master Guide Resources

Chair: Armando Miranda – Open Group (anyone may attend)

- Atlantic Union – Angel Reyes (Greater New York) Glorimar Teixeira (South New England)
- Columbia Union – Sherilyn O’Ffill (Potomac)
- Lake Union – Charlie Thompson (Indiana)
- Mid-America Union – Lonny Nelson (Kansas-Nebraska)
- North Pacific Union – Luke Torquato (Upper Columbia)
- Pacific Union – Bob Wong (Southern California)
- SDA Church in Canada – Edwin Martin (Ontario), Lester Lorenson (British Columbia)
- Southern Union – Kathy Adams (Florida)
- Southwestern Union – Paulo Tenorio (Texas), Lily Hernandez (Texas)
- Guam-Micronesia –

Club Ministries Website

Kevin Watson gave a tour of the basic framework of the new Club Ministries web site. It is designed for the local club leader to seek and find the information they need. When the new site goes live, the old site will link directly to the new pages.

TLT and Master Guide Connection

All information can be found at www.TLTMinistry.org.

- TLT's do not complete their MG by solely completing TLT requirements.

ACS/NAD Youth Collaboration

We have asked ACS to develop an AYMT Certification for ACS. We are also working to see how YES Corp can fit into Youth Ministry.

Comments from the Advisory

- From experience in Colorado, the Pathfinders are often better at doing this than some of the adults. They were trained by ACS.
- We are currently the recognized distribution experts, but we would like to move into assessment and relief.

Historian Ministry

Arnold and Dixie Plata were asked to be Historians for the North American Division in 1989. They had gathered materials and stories and shared at various churches, Pathfinder Sabbath's, conference events and senior centers. Their first display was in 1979, the first NAD Camporee at Camp Hale in 1985. The Platas' have continued to display for the last 40 years to help staff and youth to know the stories of God's leading and His love for each youth. Historian Ministry was developed in 2017 that the history of youth ministry would not be lost. Each Conference and Union is asked to have historians to

Minutes 2.27.19

NAD Master Guide Advisory

Atlanta, GA

2:00 - 5:30 PM

Officers present

Chair - Armando Miranda Jr., NAD
 Rec. Secretary - Glen Milam, NAD
 Ex-officio - Tracy Wood, NAD
 Ex-officio - Vandeon Griffin, NAD
 Ex-officio - Pako – GC

Attendees

Alcon, Javier
 Alvia, Rudy
 Bascom, Karla
 Campos, Michael
 Casey, Todd
 Cross, Esther
 Diaz, Elda
 Douglas, Kory
 Dunkley, Kenia
 Gary, Lisa
 Gendke, Bo
 Heinrich, Eddie
 Helsius, Rebekah
 Hernandez, Andrew
 Hill, Chris
 Hill, Don
 Hoskin, Rosemary
 Howard, Sharon
 Johnson, Eric A.
 Johnson, Henry
 Lake-Gurgurich, Elizabeth
 Leacock, Gerome
 Lewis, Prince
 Lockett, Ernestine
 Marquez, Milton
 Martin, Edwin
 Martinez, Mercy
 McKenzie, David
 Morgan, Velma
 O’Ffill, Sherilyn
 Ortega, Daniel
 Perez, Pedro
 Phillips, Byron

Plata, Dixie
Pomales, Jennifer
Racobs, Frances
Reyes, Angel
Royas, Lydia
Salazar, David
Segar, Denison
Sharp, Malaika
Shepherd, Lorenzo B.
Stewart, Stephen
Tenorio, Paulo
Teixeira, Glorimar
Torquato, Luke
Verduzcu, Fernando
Villarreal, Norma
Wade, Roger R.
Wahl, Brian
Whitehead, Ron
Whitlow, Dan
Wong, Bob
Ziesmer, Rebecca

collect, protect and share materials within their areas. Conference Historians may share at Union or Conference Events and at the Division Camporee they are asked to bring their display cases to share along with the Historian Ministry Collection.

Master Guide Outdoors

This idea is that MG's would share what we know about the Outdoors. It is organized by Master Guides, but open to all, including non-Adventists. 70,000,000 Americans camp each year. Half are millennials. We ran a pilot in Glacier National Park in Sept. 2018. The first official one will be held Sept. 4-8, 2019. Attendance is limited to 100. Attendees must be 16-years old, or older. The event will be held in Glacier, in groups of 8, with a central campsite in a developed camp. Estimated cost is \$120. Travel, food, equipment are the attendees responsibility.

Comments from the Advisory

- The promotional video will be on the website.
- Event should be on the Eventbrite site in the next few weeks.
- Will there be an MGO section on the Club Ministries Web Site? Yes!

MGI #19.02 MG Club FG report

Armando Miranda Jr. led the discussion of the status of piloting.

Reports from Unions on pilot program:

- SouthWestern - Three clubs. They are just getting started. They are already involved in local club ministries. The pilot manual was helpful, but there were a few questions.
- Canada - Ontario had six district clubs that have transitioned into 12 local church clubs. Of our 80 invested MGs this year. Half of them came from the MG Club.
- Atlantic - GNY has had MG Schools and are looking to switch to the MG Club format.
- Atlantic - SNE has 13 districts doing trading.
- Atlantic - MGs in federation training.
- Pacific - One strong club. They tend to want to wag the dog. We are training the MG's to be first responders. Training them as certified animal handlers to help in disasters. Have not used the new manual.
- Southern - South Central - Lots of MG's. But not using the club format.
- Southern - Gulf States - Conf. has adopted the plan but will not implement until August.
- Southern - Carolina - Three clubs forming.
- Lake - Seminary - Has started a MG Club (25 members)
- Columbia - AEC - Three areas have started the MG 13 clubs. We have found the manual works for us but we had to tweak it.

Votes from Unions on pilot program:

- Columbia Union - Another year of Pilot.
We had to make significant edits to make it work.
- Lake Union - Implement it now.
- North Pacific - Implement it now.
- Pacific - Another year of Pilot
- Southern - Another year of Pilot
- Atlantic - Commend the work. Implement it now.

- SDA CC - Implement Now
- Southwest - Implement Now
- Mid-America - Another year of Pilot

Comments from the Advisory:

- What steps will be taken to make sure that this program does not stay in pilot mode?
- Will this remain optional? (We have precedence with the TLT program which has been optional since its inception.

MGA 2019.2 MG Club

Voted: To recommend to the Executive Committee to further consider to implement now or the allow another year to pilot.

Y&YAExA 2019.14 Voted: Move to allow up to another year of piloting.

Y&YAExA 2019.15 Voted: Establish measurables while they are piloting this year.

MGI #19.03 MG Curriculum FG report

Glorimar Teixeira shared the report.

A. Recommended updates to NAD Master Guide Curriculum

On the Pre-Requisites add: #5. Meet all requirements for the Child Protection Course and corresponding background check as established by your conference.

In III. Skills Development, 1.: Merge the seminars MGSK 003 *Communication Theory and Listening Skills* and MGSK 004 *Practical Communication Practices* into a new MGSK ____ *Communication Theory, Listening Skills and Practices*

In III. Skills Development, 1.: Merge the seminars MGSK 008 *Principles of Youth and Children's Evangelism* and MGSK 009 *How to Lead a Child to Christ* into a new MGSK ____ *Principles of Youth and Children Evangelism and Leading and Child to Christ*

In III. Skills Development: Merge the requirements,
2. Attend a seminar on Risk Management that focuses on Adventurer, Pathfinder, and Youth activities and
3. Attend a Seminar on Child Abuse Prevention into one seminar *Risk Management and Child Protection*.

In IV. Child Development, 5.: Modify the requirement to "Attend a seminar on Discipline" to read "Attend the seminar *Positive Discipline & Managing Difficult Behaviors*."

Change the term "Seminar" to "Workshop" throughout the MG Curriculum.

Comments from the Advisory:

- The Risk Management requirement in the BST is introduction level. The MG Risk management is more in depth.

MGA 2019.3 MG Curriculum

Voted: To recommend to the Executive Committee to approve the list changes to the NAD Curriculum.

Y&YAExA 2019.16 Voted: To approve.

B. Changes to internal MG workshops

The workshops required in the MG Curriculum would be grouped into two "internal certifications."

Skills Development

Pre-Requisite

1. Be a baptized member of the Seventh-day Adventist Church.
2. Have a written recommendation from your local church board, stating that the candidate is in regular standing.
3. Be at least 16 years of age to start the Master Guide Leadership course and at least 18 years of age at completion.
4. Have a completed Basic Staff Training Certification and been involved for a minimum of one year in one of the following ministries.
 - a. Adventurers Ministries
 - b. Pathfinders Ministries
 - c. Youth Ministries
5. If 18 years of age or older, have a current (within three years) Child Protection course and corresponding background check as established by your conference.

Workshops

1. Vision, Mission, and Motivation
2. Communication Theory, Listening Skills and Practices
3. Creativity and Resources Development
4. Positive Discipline and Managing Difficult Behaviors
5. Understanding Teaching and Learning Styles
6. Risk Management and Child Protection

Required Field Work

Complete the requirements for the Master Guide Curriculum.

Spiritual and Child Development

Pre-Requisite

1. Be a baptized member of the Seventh-day Adventist Church.
2. Have a written recommendation from your local church board, stating that the candidate is in regular standing.
3. Be at least 16 years of age to start the Master Guide Leadership course and at least 18 years of age at completion.
4. Have a completed Basic Staff Training Certification and been involved for a minimum of one year in one of the following ministries.
 - a. Adventurers Ministries
 - b. Pathfinders Ministries
 - c. Youth Ministries
5. If 18 years of age or older, have a current (within three years) Child Protection course and corresponding background check as established by your conference.

Workshops

1. Standard Temperament Analysis
2. How to be a Christian Leader & Leadership Skills
3. How to Prepare Effective Creative Worship
4. Principles of Youth and Children Evangelism and Leading a Child to Christ
5. Understanding your Spiritual Gifts
6. Children and Youth Development

Field Work

Complete the requirements for the Master Guide Curriculum.

Comments from the Advisory:

- Modify Field Work to show "Corresponding"
- Use accurate course coding
- They have three years to complete MG.

B. New MG Instructor Certification

See box.

Comments from the Advisory:

- In some areas, the conference runs the MG program. To have present proof from a church board is unlikely. The youth director might be a better provision or ether.

- Answer: The Local board speaks to Church member in good standing. MG investiture confirmation would come from Youth Director
- Do you "believe" everything or are "in good standing."
- Provisions for Adventurer MG candidate and outdoor skills (or nature activities)
- It seems the call is for planning and organizing.

C. New MG Discipleship Certification

See box.

Comments from the Advisory:

- Field work #4 should say "or similar" inventory.
- Field work #1 mentor, Does that mean mentoring an individual or is it being a unit counselor?
- In TLT the max number is 3.

MGA 2019.4 MG Certifications

Voted: To recommend to the Executive Committee to approve the proposed four AYMT Certifications.

Y&YAExA 2019.17 Voted: To refer all six certifications to the AYMT Taskforce.

D. MG Recertification (for internal conference use)

See box.

Comments from the Advisory:

- Modify pre-req on "beliefs"
- Current Issues, should be "Current social issues"
- This is a way for MG who have not been active.
- I understand the need for recertification. My concern is the at the three year interval, we will be continuously in recertification mode.
- If the conference is teaching this every three years, what happens when someone steps in the middle of that cycle.
- What if we made recertification on-line so you did it when it was time for you to do it. The challenge is that at least one workshop is on local Conference policy, so it cannot be done online as you would need 50+ different workshops.
- The questions are about delivery, not so much need.
- We voted a recertification process in 2015. We are acting like this is new. If you don't get recertified, your not as sharp as you could be.
- We need to remember that it is not mandatory from NAD. It is managed at the conference level, if the conference choose to adopt it.

MG Instructor Certification

Pre-Requisite

1. Be an invested Master Guide.
2. Have completed the AYMT Instructor Certification for either Adventurer or Pathfinders.
3. Have earned the Basic Staff Training Course in either Adventurers or Pathfinders.
4. Be a member in regular standing with the teaching and beliefs of the Seventh-day Adventist church.
5. Submit a written recommendation from your local church board to your conference youth director.
7. Hold a current First Aid and CPR Certification.
8. Have a current (within three years) Child Protection Course and corresponding background check as established by your conference.

Workshops

1. Organizing Your Presentation and Visual Aids
2. Workshop Presenter Techniques
3. Working with Children/Youth/Adults with Special Needs
4. Understanding Applying Teaching and Learning Styles to training Master Guides
5. Organizing Instructional Resources for Instructors
6. Methods of Facilitating the Master Guide Curriculum
7. Planning and organizing an Outdoor Skills Weekend
8. Techniques for Working with People with Different World Views

Field Work

1. Read the Encounter Series IV: Christ Our Hope
2. Read one book on leadership not previously read, from a list approved by your conference.
3. Establish a mentoring relationship with an experienced instructor or a professional teacher. Briefly document the mentoring sessions over the course of a Master Guide Year.
4. Lead a group of Master Guides Candidates to Investiture.
5. Enhance your instructional skills by:
 - a. Observing a minimum of two AYMT presentations and evaluating the presenter utilizing the rubric for what is a good presentation.
 - b. Developing two presentations for the MG Curriculum, one of them which is for the Basic Staff Training. One of the presentations should be developed without the aid of power point, any other form of audiovisual and/or social media. Share and discuss these presentations with your mentor prior to presenting.
 - c. Presenting a minimum of two seminars, one of them which is for the Basic Staff Training.
6. Lead a group of young people or Master Guide candidates to successful completion of three AY honors or three Adventurer Awards.
7. Create a Portfolio that contains the handouts and your personal notes from the seminars you attend and the mentoring you received. In your portfolio, place copies of your teaching plans and records as your complete requirements 2 and 3.

MG Discipleship Certification (Making Disciples?)

Pre-Requisite

1. Be a Master Guide **or SYL**
2. Have a current (within three years) Child Protection Course and corresponding background check as established by the your conference
3. Have completed the Master Guide Recertification program, if not active within the conference or if relocating from another conference/union/mission/division

Workshops

1. The Call to Discipleship: Knowing our Identity, Purpose, Mission, and Goal
2. Loving Relationships: Marks of a True Disciple of Christ
3. The Process of Making Disciples
4. Mentored and Equipped for Service
5. Discipleship through Small Groups
6. Review of the 28 Fundamental Beliefs

Field Work

1. Dedicate 30-45 minutes each day for 7 weeks for a closer relationship with God through meaningful study of God's Word and prayer. Recommended resource: Steps to Discipleship study guide.
2. Be a mentor for at least one year to a small group of young people in their daily walk with God. The goal is to equip them to become disciple-makers as well. Recommended resources: Disciples in Action, Series 1, 2, 3, 4, 5.
3. Establish a mentoring relationship with an experienced disciple-maker or soul-winner. Document the conversations, advice and evaluations of your discipleship ministry at the beginning, middle, and end of the year
4. Take an online Growing Disciples Inventory
5. Create a Portfolio that contains the handouts and your personal notes from the seminars you attended. Include copies of your notes and documentation that shows completion of field work requirements .

MG Recertification (Internal)

Master Guide Recertification in the North American Division will take place every **three** years for candidates that are currently active within a conference, **and within a year for candidates who change conferences/ union or come from another division.** In order to obtain recertification, you must:

Three years come fast? We recognize that this relates well to Verified Volunteers. The original intent was that all MG's would be earning a new certification at least once every three years as continuing education. This requirement will overpower individuals as well as small conferences that would need to teach this every year.

Pre-Requisite

1. Be a Master Guide.
2. Have a written certification from your local church board stating that you are a member in good standing **with the beliefs and teachings of the Seventh-day Adventist Church. (How will you confirm this?)**
3. Have a current First Aid and CPR certification.
4. Meet all requirements for the Child Protection Course and corresponding background check as established by your conference.

Workshops (a number of these could be in the regular MG Curriculum) or can they just earn another continuing ed cert?

1. Team Building
2. Current Issues
3. Child Protection and Risk Management as it refers to Adventurers, Pathfinders and Youth Ministries
4. De-Escalation (Identifying signs that could lead to a crisis in behavior)
5. Working with Children/Youth/Adults with Special Needs
6. Understanding Conference Specific Policies, Guidelines and Programming
7. Working with People with Different World Views
8. Introduction to Disaster Response **(Why here?)**

Fieldwork

1. Write three goals that you would like to accomplish in your ministry during the next three years, one of which should be spiritual. **(Moved from above)**

2. Demonstrate the following skills: (Adventurers are going to object to many of these.)
- a. Be able to pitch a tent.
 - b. Be able to execute the Drilling and Marching Basic Commands.
 - c. Be able to demonstrate the execution of ten (10) knots and two (2) lashings.
 - d. Put together a program for a two hour club meeting.
 - e. Demonstrate how to properly fold, carry and display the flag.
 - f. Plan a weekend campout which includes a drawing of the camp layout.
 - g. Be able to demonstrate and name at least three first aid bandages.

MGA 2019.5 MG Recertification (internal)

Voted: To recommend to the Executive Committee that we accept the recommended recertification as stated by the FG.

Y&YAExA 2019.17 Voted: To refer all six certifications to the AYMT Taskforce.

E. MG Recertification (External)

See box.

Comments from the Advisory:

- Field work #2, should be NAD drill
- Mentors model

MGA 2019.6 MG Recertification (External)

Voted: To recommend to the Executive Committee that we accept the recommended recertification as stated by the FG with the noted NAD drill change.

Y&YAExA 2019.17 Voted: To refer all six certifications to the AYMT Taskforce.

MGA 2019.7 MG Recertification delivery

Voted: To recommend to the Executive Committee that we ask the FG to develop online delivery.

MGA 2019.8 MG Uniform Cord

Voted: To recommend to the Executive Committee the we adopt a Red cord for Master Guides who are not wearing another cord based on their office.

No action taking by Executive Committee pending outcome of **Y&YAExA 2019.07.**

MG Recertification (External)

Master Guide Recertification in the North American Division will take place every three years for candidates that are currently active within a conference, and within a year for candidates who change conferences/union or come from another division. In order to obtain recertification, you must:

Pre-Requisite

1. Be a Master Guide.
2. Provide a letter of recommendation from your former conference/union/mission/division.
3. Have a written recommendation from your local church board stating that you are a member in regular standing with the beliefs and teachings of the Seventh-day Adventist Church.
4. Have a current First Aid and CPR certification.
5. Have a current (within three years) Child Protection Course and corresponding background check as established by your conference.
6. Have a current Basic Staff Training Certification in one of the following areas:
 - a. Adventurer Ministries
 - b. Pathfinder Ministries
 - c. Youth Ministries

Workshops

1. Redefining Leadership
2. Working with People with Different World Views
3. Child Protection and Risk Management as it refers to Adventurers, Pathfinders and Youth Ministries
4. De-Escalation (Identifying signs that could lead to a crisis in behavior)
5. Working with Children/Youth/Adults with Special Needs
6. Understanding Conference Specific Policies, Guidelines and Programming
7. Youth Ministries Differences in the NAD.

Field Work

1. Write three goals that you would like to accomplish in your ministry during the next three years, one of which should be spiritual.
2. Demonstrate the following skills:
 - a. Be able to pitch a tent.
 - b. Be able to execute the Drilling and Marching Basic Commands.
 - c. Be able to demonstrate the execution of ten (10) knots and two (2) lashings.
 - d. Put together a program for a two hour club meeting.
 - e. Demonstrate how to properly fold, carry and display the flag.
 - f. Plan a weekend camp out which includes a drawing of the camp layout.
 - g. Be able to demonstrate and name at least three first aid bandages.